



Department of Public Services

148 Park Street

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*Michael P. Collins, P.E.
Director of Public Services*

*Richard M. MacNeill
Project Coordinator*

MAY 17, 2010

TO BE POSTED ON ALL BULLETIN BOARDS

NOTICE IS HEREBY GIVEN THAT THE PUBLIC SERVICES DEPARTMENT PROPOSES TO FILL THE FOLLOWING POSITION IN THE HIGHWAY DIVISION:

ONE (1) MASON
\$20.5146 - \$22.7157 PER HOUR

THE LAST DATE FOR APPLYING FOR THE ABOVE VACANCY IS MAY 28, 2010.
POSITION(S) TO BE FILLED PENDING BUDGET APPROVAL.

SIGNED:

MICHAEL P. COLLINS, P.E.
DIRECTOR OF PUBLIC SERVICES

POSTED: HIGHWAY DIVISION
~~FORESTRY & GROUNDS DIVISION~~
MOTOR POOL DIVISION
WATER & SEWER DIVISION
CITY HALL

**City of Beverly
MASSACHUSETTS**

JOB DESCRIPTION

Title: Mason

Supervisor: Working Foreman

Grade: 14

Hours of Employment: 7:30 a.m. - 3:30 p.m., Monday through Friday

Civil Service: NO

Union: AFSCME 111

Summary:

Performs masonry work requiring journeyman skill in removing, replacing and repairing walls, steps, sidewalks, curbing, chimneys, water distribution boxes and footings for installing playground equipment; performs related work as required.

Supervision:

Works under the supervision of a Foreman who reviews work for adherence to standards.

Essential Duties and Responsibilities:

Include the following; other duties may be assigned.

- Mixes, pours and finishes cement in laying sidewalks, replacing broken curbs and replacing or repairing steps.
- Constructs manholes, catch basins, sewer connections and chimneys.
- Repairs seawalls as necessary.
- Places and finishes plaster.
- Replaces broken or weathered bricks.
- Constructs and repairs a variety of masonry walls and structures.
- Performs as Public Works Laborer as necessary.
- Operates automotive equipment as necessary.

Qualifications:

- Good knowledge of the standard methods, materials, tools and practices of the mason trade.
- Good knowledge of the occupational hazards and safety precautions of the trade.
- Ability to plan, layout and perform masonry work of average difficulty.

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MASSACHUSETTS**

- Ability to work from rough sketches with accurate dimensions.
- Skill in the care and use of tools and equipment of the mason's trade.
- Ability to plan and direct the work of subordinates.
- Some experience as a journeyman mason or completion of a recognized apprenticeship in this work and completion of vocational school training and preferably the completion of a standard high school course; or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.
- Possession of a valid Commercial Driver's License.
- Possession of a Mass Class 2A Hydraulics License.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Physical effort generally required. Ability to lift or move items weighing more than 50 pounds.

While performing the duties of this job, the employee is frequently required to stand. The employee frequently is required to walk, sit, climb and talk or hear. The employee is required to use hands and fingers to handle, or feel objects, reach with hands and arms, climb, balance, and stoop.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, and the ability to adjust focus.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment varies from moderate to high.